

A G E N D A



Recommendation for Council Action (CCO)

Austin City Council	Item ID:	69079	Agenda Number	5.
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Meeting Date: April 13, 2017

Department: Capital Contracting Office

Subject

Authorize negotiation and execution of a professional services agreement with the following eight staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP212: LIMBACHER & GODFREY, INC., MWM DESIGN GROUP, MCKINNEY ARCHITECTS, INC., STANLEY ARCHITECTS & ARTISANS, INC. dba STANLEY-SALAIZ JV, COTERA+REED ARCHITECTS, AUSTIN ARCHITECTURE PLUS, INC., THE LAWRENCE GROUP, INC., JAIME BEAMAN AIA, INC. dba CASABELLA ARCHITECTS, for architectural services for the 2017 General Architectural Services Rotation List for an estimated period of two years or until financial authorization is expended, with the total amount not to exceed \$4,000,000 divided among the eight firms.

Amount and Source of Funding

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

Fiscal Note

A fiscal note is not required.

Purchasing Language: Staff recommendation is selection of the eight most qualified firms out of 12 firms evaluated through the City's qualifications-based selection process.

Prior Council Action: N/A

For More Information: Rolando Fernandez, 512-974-7749; Sarah Torchin, 512-974-7141; Scott Hilton, 512-974-7054.

Boards and Commission Action: N/A

Related Items:

MBE / WBE: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with

	15.80% MBE and 15.80 % WBE participation.
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Additional Backup Information

As a standard business practice, the City routinely engages the services of professional engineering and architectural firms to perform analysis, design and related support associated with construction or improvement of City capital assets. Rotation list contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of the City.

Prior to issuing this solicitation, it was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Public Works Department, and the user Departments. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee.

The existing 2015 General Architectural Services rotation list was established utilizing eight firms to provide general architectural services for the various departments within the City. The remaining authority for this rotation list will be expended in the near future. The Capital Contracting Office expects that user Departments will require these services to meet current and future architectural needs. These projects will require external architectural services to properly plan, evaluate, design, and implement. The selected firms for the 2017 General Architectural Services Rotation List will provide architectural services for various projects to include:

- Development of new facilities such as fire and/or emergency medical service stations, park facilities, libraries and administrative offices;
- Additions to existing buildings;
- Remodeling, repair and/or renovation of existing buildings or spaces therein, including modifications for American with Disabilities Act compliance;
- Space planning for reconfiguration of modular (systems) furniture, including mechanical, electrical, plumbing and heating, ventilation and air conditioning;
- Site improvements;
- General demolition;
- Building condition evaluations and reports;
- Feasibility studies;
- Historic preservation, and
- Development of design criteria manuals.

The total funding authority for the 2017 General Architectural Services Rotation List is \$4,000,000 with the authority for each of the eight firms to be approximately \$500,000.

This request allows for the development of a professional services agreement with each of the eight recommended firms for an estimated period of two years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

A delay in establishing the 2017 General Architectural Services Rotation List would negatively impact capital improvement projects throughout the City.

Information on this solicitation is available on the City's Austin Finance Online website. Link: [Solicitation Documents](#).

TOP RANKED FIRMS:

LIMBACHER & GODFREY, INC. is located in Austin, TX

MWM DESIGN GROUP is located in Austin, TX

MCKINNEY ARCHITECTS, INC. dba MCKINNEY YORK ARCHITECTS is located in Austin, TX

STANLEY-SALAIZ JOINT VENTURE is located in Austin, TX

COTERA+REED ARCHITECTS is located in Austin, TX

AUSTIN ARCHITECTURE PLUS, INC. dba ARCHITECTURE + PLUS is located in Austin, TX

THE LAWRENCE GROUP ARCHITECTS OF AUSTIN, INC. is located in Austin, TX

JAIME BEAMAN AIA, INC. dba CASABELLA ARCHITECTS is located in Austin, TX